

City of Chico

Board & Commissions

2018 Biennial Recruitment

Application Packet

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*Application & Supplemental Information
Questionnaire must be returned to the
City Clerk's Office by:*

**Filing Deadline:
November 30, 2018
5:00 p.m.**

City Clerk's Office
Municipal Center
411 Main Street
Chico, CA 95928



City of Chico

Board & Commissions

2018 Biennial Recruitment

Positions To Be Filled

Airport Commission - 3 positions (4 years) 1 position (2 years)

Architectural Review & Historic Preservation Board - 2 positions

Special Requirements

- *1 Position Requires: Architectural, visual arts, landscape architects, artists, and/or designers, plus a demonstrated interest or knowledge in historic preservation; and*
- *All Positions Require: A demonstrated interest or knowledge in historic preservation*

Arts Commission - 3 positions

Bidwell Park & Playground Commission - 3 positions

Planning Commission - 3 positions (4 years) 1 position (2 years)



In order to be considered for appointment to a City of Chico Board or Commission, you must submit a completed application along with the appropriate Supplemental Questionnaire by:

Filing Date: November 30, 2016



2018 BOARD AND COMMISSION SUMMARY

AIRPORT COMMISSION 5 Member – 3 positions needed for 4 year terms; 1 position needed for 2 year term to fill unscheduled vacancy	
Duties	Has power and duty to operate and maintain all airports and airport properties belonging to, or under the control of, the City; power to enter into leases and contracts for up to 15 years; and confirm the appointment of the Airport Manager made by the City Manager.
Composition	Consists of five members.
Meetings	Currently meets on last Tuesday in January, April, July, and October at 6:00 p.m. in the Council Chamber Building, 421 Main St.
ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD 5 Members - 2 positions needed for 4 year term	
Duties	In addition to its authority established by Chapter 19.18 of the Chico Municipal Code for the review of architectural drawings prior to the issuance of certain building permits, the ARHPB reviews building proposals that may affect buildings or other resources listed on the City of Chico Historic Resources Inventory, including making recommendations to the City Council for new listings on the Inventory.
Composition	Consists of five members, three of whom are engaged in visual arts field, such as architects, landscape architects, artists, and/or designers, and at least two of whom have professional experience in architectural history, planning, archeology, or other historic preservation-related disciplines. In addition, all members shall have a demonstrated interest or knowledge of historic preservation, American studies, cultural anthropology, cultural geography, to be consistent with the requirements of a certified local government (CLG).
Meetings	Currently meets on first Wednesday of each month at 4:00 p.m. in the Council Chamber Building, 421 Main Street. Due to the amount of business coming before the Board, meetings are also scheduled on the third Wednesday of each month at 4:00 p.m.
ARTS COMMISSION 7 Members - 3 positions needed for 4 year term	
Duties	Advise Council on items related to aesthetic treatments, memorials, gifts, and tourism related items.
Composition	Consists of seven members.
Meetings	Currently meets 4 times per year, in January, April, July, and October, on the second Wednesday of the month at 4:30 p.m. for two hours in the Council Chamber Building, 421 Main St.
BIDWELL PARK & PLAYGROUND COMMISSION Members - 3 positions needed for 4 year term	
Duties	Has power and duty to operate and maintain all of the parks and playgrounds owned by the City; provide for the propagation, planting, replanting, removing, pruning and caring for the trees and shrubbery on the streets and along the sidewalks of the City; enter into leases and contracts for up to 15 years; and confirm the appointment of the Park Director made by the City Manager.
Composition	Consists of seven members.
Meetings	Currently meets on the last Monday of each month at 6:30 p.m. in the Council Chamber Building, 421 Main St.
PLANNING COMMISSION 7 Members - 3 positions needed for 4 year term; 1 position needed for 2 year term to fill unscheduled vacancy	
Duties	Prepares and recommends for adoption by the Council a comprehensive, long-term general plan, or amendments thereto, for the physical development of the City and of any land outside its boundaries which, in the commission's judgment, bears relation to the physical development of the City; and to include such elements in the general plan as recommended by the commission or required by the planning law of the state. Prepares and recommends to Council precise plans for implementation of the general plan. Performs duties in reference to zoning and subdivision matters as authorized by the Code or state laws. Performs other duties prescribed by the Council pertaining to planning.

Composition	Consists of seven members. Serve as alternate member of the Architectural Review and Historic Preservation Board when a member is absent.
Meetings	Currently meets on the first Thursday of each month at 6:00 p.m. in the Council Chamber Building. Meetings are also scheduled on the third Thursday of each month at 6:00 p.m., if needed.



Application Instructions



1. ADDRESS:

You must reside within the corporate limits of the City of Chico. Please call the City Clerk's Office at the number listed below if you are not certain whether your residence address is within the City.

2. REGISTERED VOTER:

You must be a registered voter in the City of Chico. This will be verified by the Butte County Elections Office.

3. RESUME:

While not required, you may provide a brief summary of your experience and qualifications that would be helpful to the Council in evaluating your application.

4. BOARD/COMMISSION CHOICE:

If you would like to apply to more than one board or commission, please number your choices in order of preference.

5. SPECIAL REQUIREMENTS:

If the vacancy for which you are applying is on the Architectural Review and Historic Preservation Board, indicate on the application that you meet the special membership requirements.

- Architectural Review and Historic Preservation Board - five members, three of whom are engaged in visual arts field, such as architects, landscape architects, artists, and/or designers. All five members shall have a demonstrated interest or knowledge of historic preservation, American studies, cultural anthropology, cultural geography, to be consistent with the requirements of a certified local government (CLG).

6. SUPPLEMENTAL QUESTIONNAIRE:

A Supplemental Questionnaire has been prepared for each advisory body. Please answer the questions specific to the board or commission(s) to which you are applying in addition to the questions. You may attach a second page to your supplemental if additional room is needed. *Applications will not be accepted unless this required document is included.*

7. STATEMENT OF ECONOMIC INTEREST:

All members of Boards and Commissions are subject to the conflict of interest laws of the State of California and will be asked to submit a Form 700, "Statement of Economic Interests,"* within 30 days of assuming office. These forms will be provided upon your successful appointment and must be filed annually thereafter, and upon the completion of a member's term of office.

8. COMPLETED APPLICATION/QUESTIONS:

Return completed application form and supplemental questionnaire by the established deadline to City Clerk, City of Chico. P.O. Box 3420, Chico, California 95927 or hand deliver to the Chico Municipal Building, 3rd floor, 411 Main Street. If you need further assistance, please call 896-7250.